



FoMSF Conference: Imperial College London

20th January 2018 (Saturday)
City and Guilds Building, Prince Consort Road, London

KINDLY READ THE MAIL IN FULL SINCE IT CONTAINS IMPORTANT INFORMATION.

Dear Delegate,

Re: MSF NOW: PSYCHE 20th January 2018 (Saturday)

Thank you for choosing to attend our annual conference. May we take this opportunity to kindly welcome you to the conference.

This mail is to inform you of the directions to the venue, the programme and the format for the day.

I. GENERAL AND REPORTING INFORMATION

Date: 20th January 2018 (Saturday)

Registration starts: 09:30

Where to Report:

Venue: CAGB Rm 747-752 (workshops)

CAGB LT 200 (lecture theatre for talks)

CAGB CL Lvl 2 (foyer)

Address:

City and Guilds Building Foyer,

Prince Consort Road,

London, SW7 1AL

Directions:

Travelling by Car and Parking

The venue does not provide parking for individuals. Please check parking locations prior arrival.

Travelling by Public Transport

Nearest Tube: South Kensington station (Piccadilly, District and Circle line). Attached is a map of the college, building number 28 on the map is where the conference is held.

Start Time: The conference will start promptly at 10:00 hrs on 20th January (Saturday).

Finish Time: The conference will finish at 18:00 hrs followed by a dinner with the speakers at the Ognisko Restaurant (2min walk, at 55 Exhibition Rd, Knightsbridge, London SW7 2PN).

II. PROGRAMME AND CONTENTS

The final programme will be very much in line with the one that has been placed online. This will be given to you on the day. Kindly follow this link to view the programme online:

<http://doctorsacademy.org/CourseNW/MSF/Bklt.pdf>

There is always the possibility of a lecture or workshop over-running and thus some flexibility may be necessary within the programme. However, due to the wide range of topics that will be covered during the course, we will adhere to a strict time-schedule. We will endeavour to observe the session times (i.e., morning and afternoon) and hence all breaks, and start and finish times will be followed as per the programme.

III. WHAT TO PREPARE/BRING

1. A copy of the email you have received from us regarding your confirmation of place (with your name). Please note that you will not be allowed to attend the course without this information.
2. Your identification card.

IV. DRESS CODE

The dress code for this event is semi-formal/smart casual. Kindly refrain from wearing shorts of any kind, hoodies and flip-flops.

V. BREAKS FOR REFRESHMENTS AND LUNCH

There will be a 60 minute lunch break. During the refreshment break, you will be provided with tea, coffee. Vegetarian, non-vegetarian and halal food will be available.

VI. DIETARY REQUIREMENTS/ALLERGIES

Kindly inform if us as soon as possible if you have any specific dietary requirements (e.g., vegetarian, vegan, kosher, halal) or allergies (e.g. Nuts, gluten, dairy).

Please do not hesitate to contact us at info@doctorsacademy.org.uk if you have any further queries in the interim. Alternatively, you can contact us at 02920 616 765.

If you have any issues on the day of the course, do not hesitate to contact us on 07874126357

We look forward to meeting you at the conference.

With very best wishes,

Imperial Friends of MSF
Doctors Academy