



Essential Surgical Skills for Surgical Nurse Practitioners

7th and 8th October 2017

Library and Postgraduate Education Centre, Manchester Royal Infirmary, Manchester

REPORTING INFORMATION

Dear Colleague,

Thank you for choosing to attend the above course. This mail is to inform you of the directions to the venue, the reporting information, and the programme and format for the day.

1. General and Reporting

Dates:

7th and 8th October 2017 (Saturday and Sunday)

Times:

Day 1:

Registration: 0800 - 0830 hours

Start of course: 0830 hours

End of Course: 1630 hours

Day 2:

Start of course: 0830 hours

End of Course: 1630 hours

Venue:

Postgraduate Education Centre, Manchester Royal Infirmary, Manchester

Where to Report:

Kindly report to the Library and Postgraduate Centre (the entrance is indicated by a green arrow on the map attached). The receptionist will direct you to the Postgraduate Building.

2. Address, Directions and Parking

Address:

Library and Postgraduate Education Centre
Manchester Royal Infirmary
Oxford Road
Manchester
M13 9WL
England
United Kingdom

Directions:

For general directions to reach Manchester Royal Infirmary, please follow this link:
<http://cmft.directenquiries.com/information/Central%20Manchester%20University%20Hospitals/448635/locmap/information.aspx>

There is a direct bus service (number 147) that runs every 10 minutes from Manchester Piccadilly Railway Station. This bus service alights outside "Library".

Buses from Manchester City Centre are very regular. Please use bus numbers 15, 42, 43, 142 or 143 and alight at Manchester Royal Infirmary on Oxford Road.

Parking:

Event attendees must park in the multi-storey car park on Hathersage Road (indicated to the top right-hand side of the map attached).

Please walk from the car park along Hathersage Road towards Oxford Road. Before reaching Oxford Road, turn right into the hospital grounds. You will be able to see the new Children's Hospital to your right.

Walk down the new roadway to the Library (the entrance is indicated by a green arrow on the map attached). PLEASE NOTE THAT THIS BUILDING HAS BEEN RENAMED AND IS NOW CALLED "LIBRARY AND POSTGRADUATE CENTRE". The receptionist in the Library and Postgraduate Centre will direct you to the Postgraduate Building.

At the end of the event, kindly take your car parking ticket to the Security Lodge in the car park and present your university/hospital ID badge. The security staff will reduce your car parking charge to £5 for the full day.

Please note that, if you park in Grafton Street Car Park, you will be liable for the full £15 charge for parking. There are no reduced rates for this Car Park.

3. Programme and Contents

The days are a structured programme of learning basic surgical skills and techniques. Delivered using a series of tutor demonstrations and hands-on sessions on artificial and animal tissue, the course will introduce to you the safe basic surgical techniques that are common to all surgical practices.

On completion of the course, you should be able to: Demonstrate safe practice when gowning and gloving; Handle commonly used surgical instruments in a safe and effective manner; Create secure 'Reef' and 'Surgeons' knots; Pick up and safely drive a needle through tissue with accurate bite placement; Appreciate the safe use of local anaesthesia; Perform an interrupted suture to close a wound; Demonstrate the steps for excising a skin lesion under local anaesthesia; Excise a sebaceous cyst; Drain a superficial abscess; Perform the essential steps to debride a traumatic wound effectively; Perform basic techniques used for endoscopy, and; Understand the principles of using diathermy safely.

The final programme will be very much in line with the one that has been placed online. This will be given to you on the day. Kindly follow this link to view the programme online:
<https://doctorsacademy.org.uk/CourseNW/ESSNP/PGM17.pdf>

There is always the possibility of a lecture or demonstration over-running and thus some flexibility may be necessary within the programme. However, due to the wide range of topics that will be covered during the course, we will adhere to a strict time-schedule. We will endeavour to observe the session times (i.e., morning and afternoon) and hence all breaks, and start and finish times, will be followed as per the programme.

4. Pre-Course Viewing Material:

You will have received information to access the pre-course viewing material in another email. If you have not received that mail, please find below the instructions to access the pre-course viewing material.

1. On the homepage of the Doctors Academy website (www.doctorsacademy.org), there is a link entitled: **'Read or Download Course Presentations'**.
2. Click on the link 'Essential Surgical Skills for Surgical Nurse Practitioners, 7th and 8th October 2017, Postgraduate Education Centre, Manchester Royal Infirmary, Manchester'
3. You can access the presentations by entering your **Course Registration Number**.

You can view the material in flipbook format and videos. The short videos are demonstrations of knot tying and suturing techniques. There is no voice recorded within these videos. There will be live demonstration of techniques at the course. Please note that the material is not available for download since all PowerPoint presentations will be discussed and Live Demonstrations of all procedures performed during the course. Appreciating that you will be busy with your work commitments, we suggest that you go through the material only if you have time. All theory will be taught and practical demonstrations shown in detail during the course. You will therefore gain full benefit from the course even if you do not have the chance to view the material.

5. Refreshment Breaks:

There will be a 15-minute refreshment break in the morning and afternoon sessions, and a 45-minute lunch break. You will be provided with tea, coffee and biscuits during the refreshment breaks, as well as lunch. Vegetarian options will be available.

What you need to bring with you:

1. A copy of the email you have received from us regarding your confirmation of place (with your name). Please note that you will not be allowed to attend the course without this information.
2. Your University/Hospital identification badge.

Please do not hesitate to contact us at info@doctorsacademy.org.uk if you have any further queries in the interim. Alternatively, you can contact us at 02920 616765.

We look forward to meeting you at the course.

With very best wishes,

Surgical Skills Faculty
Educational Directorate
Doctors Academy
www.doctorsacademy.org

