



Friends of MSF: Sustainability and Climate Change Conference

25th January 2020

Harris Lecture Theatre, Guy's Campus, King's College London, Great Maze Pond, London

REPORTING INFORMATION

KINDLY READ THE MAIL IN FULL SINCE IT CONTAINS IMPORTANT INFORMATION.

Dear Candidate,

Re: Friends of MSF: Sustainability Conference – 25th January 2020

Thank you for choosing to attend our conference. May we take this opportunity to kindly welcome you to the conference.

This mail is to inform you of the directions to the venue, the programme and the format for the day.

I. GENERAL AND REPORTING INFORMATION

Date: 25th January 2020 (Saturday)

Registration: 9:15 AM

Start of Conference: 9:30 AM

End of Conference: 5:15 PM

Venue: Harris Lecture Theatre

Address: Harris Lecture Theatre, Guy's Campus, Kings College London, Great Maze Pond, London. SE1 1UL

II. PROGRAMME AND CONTENTS

The final programme will be very much in line with the one that has been placed online. Kindly follow this link to view the programme online:

<http://doctorsacademy.org/CourseNW/FMSF/pdf/CP19.pdf>

There is always the possibility of a lecture or demonstration over-running and thus some flexibility may be necessary within the programme. However, due to the wide range of topics that will be covered during the course, we will adhere to a strict time-schedule. We will endeavour to observe the session times (i.e., morning and afternoon) and hence all breaks, and start and finish times will be followed as per the programme.

IV. DRESS CODE

The dress code for this event is professional/semi-formal. Kindly refrain from wearing shorts of any kind, hoodies and flip-flops.

V. BREAKS FOR REFRESHMENTS AND LUNCH

There will be a 45 minutes lunch break and also morning and afternoon breaks.

VI. WHAT YOU NEED TO BRING WITH YOU

A copy of the email you have received from us regarding your confirmation of place (with your name). Please note that you will not be allowed to attend the course without this information.

Additionally, refreshments including hot and cold drinks will be available. To reduce waste, please bring your own reusable bottle.

Please do not hesitate to contact us at fomsf@ic.ac.uk or via any social media if you have any further queries in the interim.

We look forward to meeting you at the conference.

With very best wishes,

Friends of MSF Conference Organising Committee
Doctors Academy