

KOGS National Student Conference 2020

22nd February 2020
David Weatherall Building, Keele University, Keele

REPORTING INFORMATION

KINDLY READ THE MAIL IN FULL SINCE IT CONTAINS IMPORTANT INFORMATION.

Dear Candidate,

Thank you for choosing to attend this conference. May we take this opportunity to kindly welcome you to the conference.

This mail is to inform you of the directions to the venue, the programme and the format for the day.

I. GENERAL AND REPORTING INFORMATION

Date:

22nd February 2020 (Saturday)

Registration: 09:30

Start of Conference: 09:45

End of Course: 15:30

Venue:

Address: David Weatherhall Building, Keele University, Keele, Newcastle ST5 5BG

There is free parking next to the venue.

Where to Report:

Please report to the reception upon entry into the David Weatherhall Building, members of the organising committee will be present to greet and guide you.

II. PROGRAMME AND CONTENTS

The final programme will be very much in line with the one that has been placed online. This will be given to you on the day. Kindly follow this link to view the programme online:

<http://doctorsacademy.org/CourseNW/KOGS/pdf/CP20.pdf>

There is always the possibility of a lecture or demonstration over-running and/or ad hoc changes in faculty members due to unforeseen circumstances, and thus some flexibility may be necessary within the programme. However, due to the wide range of topics that will be covered during the course, we will adhere to a strict time-schedule. We will endeavour to observe the session times (i.e., morning and afternoon).

IV. DRESS CODE

The dress code for this event is professional/semi-formal. Kindly refrain from wearing shorts of any kind, hoodies and flip-flops.

V. BREAKS FOR REFRESHMENTS AND LUNCH

There will be a 1 hour lunch break. During the refreshment break, you will be provided with tea, coffee and biscuits. Vegetarian, non-vegetarian and halal food will be available.

VI. DIETARY REQUIREMENTS/ALLERGIES

Kindly inform us as soon as possible if you have any specific dietary requirements (e.g., vegetarian, vegan, kosher, halal) or allergies (e.g., nuts, gluten, dairy).

What you need to bring with you:

1. A copy of the email you have received from us regarding your confirmation of place (with your name). Please note that you will not be allowed to attend the course without this information.

Please do not hesitate to contact us at info@doctorsacademy.org.uk if you have any further queries in the interim.

We look forward to meeting you at the course.

With very best wishes,

Keele Obstetrics and Gynaecology Society and The Doctors Academy