The Royal College of Surgeons of Edinburgh
Future Surgeons: Key Skills Course

25th March 2023 (Saturday)

Walsall Manor Learning and Conference Centre, Walsall Manor Hospital, Moat Road, Walsall

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REPORTING INFORMATION

THIS DOCUMENT CONTAINS IMPORTANT INFORMATION. PLEASE TAKE A FEW MINUTES TO READ IT IN ITS ENTIRETY.

Dear Colleague,

Thank you for choosing to attend the Royal College of Surgeons of Edinburgh Future Surgeons: Key Skills Course on Saturday 25th March 2023 in Walsall Manor Hospital, Walsall. We look forward to welcoming you.

This document is to inform you of the directions to the venue and the format for the day.

I. GENERAL AND REPORTING INFORMATION

Date: **25th March 2023 (Saturday)**

Timings:

Start of Registration: **0830 hours**
Start of Course: **0840 hours**
End of Course: **1700 hours**

Programme:
Please follow this link to view the programme for the course:
https://doctorsacademy.org.uk/CourseNw/KeySkillsC/CP25.pdf

Venue:
Manor Learning and Conference Centre
3rd Floor
Walsall Manor Hospital
Moat Road
Walsall
WS2 9PS

Where to Report:
When you arrive at Walsall Manor Hospital, please take the lift to the Learning and Conference Centre, which is located on the third floor. Once you arrive on the third floor, please ask the receptionist to direct you to the appropriate room.

II. ADDRESS, DIRECTIONS AND PARKING

Directions:

To view the venue on Google Maps, please follow this link:
https://www.google.com/maps/search/Manor+Hospital++-Moat+Road++Walsall++WS2+9PS/@52.582332611083984,-1.9989091157913208,17z

To view directions on how to reach Walsall Manor Hospital by car, train or bus, please follow this link:
https://www.walsallhealthcare.nhs.uk/patients-and-visitors/planning-your-visit/hospital/getting-here/

III. PRE-COURSE MATERIAL

You will have already gained access to the pre-course online material and videos from the Royal College of Surgeons of Edinburgh. This is provided to give you a background to the course, as well as additional theoretical knowledge. While the material and videos should be viewed prior to the course, it is primarily meant for you to practice exercises after the course. It is important that you do not practice exhaustively from the online material alone as specific exercises will be demonstrated during the course. These may differ slightly in method from that shown online.

You can access the course materials at: https://www.rcsed.ac.uk/my-profile/ by logging in with your College username and password.

- If you did not previously have a College web account, one has been created for you. Your username and password have already been sent to you via email.

- If you have forgotten your username or password, you can retrieve it at:
http://www.rcsed.ac.uk/forgotten-password.aspx

IV. BREAKS FOR REFRESHMENTS AND LUNCH

There will be a 20-minute refreshment break in the morning, and a 35-minute lunch break. Coffee, tea and biscuits, as well as lunch, will be provided, as appropriate. Vegetarian and non-vegetarian options will be available. Gluten-free, dairy-free and vegan options can also be sourced; please inform us by return of mail if you have any special dietary requirements so that our team can make appropriate arrangements for you.

V. DRESS CODE

The dress code for this event is professional/semi-formal. Kindly refrain from wearing shorts of any kind, hoodies and flip-flops.

What you need to bring with you:

1. A copy of the email you have received from us regarding your confirmation of place (with your name). Please note that you will not be allowed to attend the course without this information.

2. Your university or hospital identification badge.

We look forward to seeing you at the course. In the interim, please do not hesitate to contact us on info@doctorsacademy.org.uk if you have any queries.

Please ring +44 (0) 29 2061 6765 or +44 (0) 75 3426 0131 if you need any help on the day of the course with regards to directions to the venue.

With very best wishes,

Surgical Skills Faculty
Educational Directorate
Doctors Academy
www.doctorsacademy.org