

The Royal College of Surgeons of Edinburgh Future Surgeons: Key Skills

7th November 2020 (Saturday)

Apollo Buckingham Health Science Campus, Crewe

REPORTING INFORMATION

**THIS DOCUMENT CONTAINS IMPORTANT INFORMATION. PLEASE TAKE A FEW MINUTES TO READ IT IN ITS ENTIRETY.
IF YOU HAVE BOOKED ACCOMMODATION AT THE CAMPUS, PLEASE READ THE INFORMATION AT THE END OF THIS DOCUMENT.**

Dear Colleague,

Thank you for choosing to attend the Royal College of Surgeons of Edinburgh Future Surgeons: Key Skills Course on Saturday 7th November 2020 in Crewe. We look forward to welcoming you.

This mail is to inform you of the directions to the venue and the format for the days.

I. GENERAL AND REPORTING INFORMATION

Date: 7th November 2020 (Saturday)

Timings:

Start of Registration: 0830 hours

Start of Course: 0840 hours

End of Course: 1700 hours

Programme:

Please follow this link to view the programme for the course:

<https://doctorsacademy.org/CourseNw/KeySkillsC/CP7n.pdf>

Venue:

The Campus

Crewe Green Road

Crewe

Cheshire

CW1 5DT

II. ADDRESS, DIRECTIONS AND PARKING

Directions:

Please follow this link to view the venue in Google maps:

<https://goo.gl/maps/uPUPEkTvRXfyPcFg9>

When you reach the building, please press the intercom button on the barrier and inform security that you are attending the Key Skills Course. The security will then direct you accordingly.

Parking:

Complimentary car parking is available on-site. When you reach the building, please press the intercom button on the barrier and inform security that you are attending the Key Skills Course. The security will then direct you accordingly.

Train:

Crewe Train Station is located approx. 1 minute by car or 10 minutes on foot from the venue. Kindly follow this link to view the directions from the train station to the venue in Google maps:

<https://www.google.com/maps/dir/Crewe,+Nantwich+Rd,+Crewe+CW2+6HR/Crewe+CW1+5DT/@53.0905826,-2.4320168,16.03z/data=!4m1!4m1!3m1!1s0x487a5f5c17ded4f7:0x67b71d0b30bcc930!2m2!1d-2.4335987!2d53.089558!1m5!1m1!1s0x487a5f4413f245a5:0xf0233277d0ab5746!2m2!1d-2.4225456!2d53.0920267!3e2>

III. PRE-COURSE MATERIAL

You will have already gained access to the pre-course online material and videos from the College. This is provided to give you a background to the course, as well as additional theoretical knowledge. While the material and videos should be viewed prior to the course, it is primarily meant for you to practice exercises after the course. It is important that you do not practice exhaustively from the online material alone as specific exercises will be demonstrated during the course. These may differ slightly in method from that shown online.

You can access the course materials at: <https://www.rcsed.ac.uk/my-profile/> by logging in with your College username and password.

- If you did not previously have a College web account, one has been created for you. Your username and password have already been sent to you via email.

- If you have forgotten your username or password, you can retrieve it at:
<http://www.rcsed.ac.uk/forgotten-password.aspx>

IV. BREAKS FOR REFRESHMENTS AND LUNCH

There will be a 20-minute refreshment break in the morning, and a 35-minute lunch break. Coffee, tea and biscuits, as well as lunch, will be provided, as appropriate. Vegetarian options will be available.

Special Dietary Requirements

The food provided for delegates attending this course will be sourced externally. Therefore, we are unfortunately unable to guarantee that special food requests can be catered to. During the course, a selection of vegetarian and non-vegetarian options will be available. However, the provision of specific food requests might be limited. If you wish to discuss this with a member of our team before you attend the course, please do not hesitate to contact us at courses@doctorsacademy.org.uk. Alternatively, you can call us on +44 (0) 2920 616765.

V. DRESS CODE

The dress code for this event is professional/semi-formal. Kindly refrain from wearing shorts of any kind, hoodies and flip-flops.

What you need to bring with you:

1. A copy of the email you have received from us regarding your confirmation of place (with your name). Please note that you will not be allowed to attend the course without this information.
2. Your hospital identification badge.

We look forward to seeing you at the course. In the interim, please do not hesitate to contact us on info@doctorsacademy.org.uk if you have any queries.

Please ring +44 (0) 29 2061 6765 or +44 (0) 75 3426 0131 if you need any help on the day of the course with regards to directions to the venue.

With very best wishes,
Surgical Skills Faculty
Educational Directorate
Doctors Academy
www.doctorsacademy.org

ACCOMMODATION

This information is for delegates who have reserved accommodation on-site.

Address:

**Booth Hall
1 Beswick Drive
Crewe
Cheshire
CW1 5NP**

To view the location of the accommodation in Google maps, please follow this link:

<https://goo.gl/maps/ZfnpoMxuh1V2kJvVA>

When you arrive at Booth Hall, please press the buzzer on the intercom. The accommodation team will be expecting you and will direct you appropriately.

If you have not yet informed us of your estimated time of arrival, could you kindly do so? This will ensure that someone is available to greet you and provide you with information pertinent to your stay.

All other information, such as details of breakfast, will be made available to you upon check-in.

Kindly note that bedding and towels are provided. Complimentary WiFi is also available throughout the accommodation.

If you have any issues upon arrival at the accommodation, please do not hesitate to contact us on +44 (0) 75 3426 0131.