



# 5<sup>th</sup> National Undergraduate Paediatrics Conference 2018

24<sup>th</sup> November 2018, Teaching and Learning Centre, Queen Elizabeth University Hospital, Glasgow

## REPORTING INFORMATION

**KINDLY READ THE MAIL IN FULL SINCE IT CONTAINS IMPORTANT INFORMATION.**

Dear Candidate,

**Re: the 5<sup>th</sup> National Undergraduate Paediatrics Conference – 24<sup>th</sup> November 2018**

Thank you for choosing to attend this conference. May we take this opportunity to kindly welcome you to the course.

This mail is to inform you of the directions to the venue, the programme and the format for the day.

### I. GENERAL AND REPORTING INFORMATION

**Date:** 24<sup>th</sup> November 2018 (Saturday)

**Registration:** 8:45-9:15am

**Start of Conference:** 9:15am

**End of Course:** 4:30pm

**Venue:**

The Teaching and Learning Centre, the Queen Elizabeth University Hospital Campus, 1345 Govan Road, Glasgow, G51 4TF

**Where to Report:**

Please report to the foyer of the Teaching and Learning Centre between 8:45-9:15am for registration. The conference will begin in the main lecture theatre on this ground floor at 9:15am.

**If you are presenting a poster at lunchtime**, please arrive as early as possible to allow time for setting this up.

### II. DRESS CODE

The dress code for this event is smart/casual. Kindly refrain from wearing shorts of any kind, hoodies and flip-flops.

### **III. BREAKS FOR REFRESHMENTS AND LUNCH**

There will be a morning refreshment break, and an afternoon lunch break. During the refreshment break, you will be provided with tea, coffee and biscuits. The lunch will consist of assorted sandwiches and fruit, with hot and cold drinks available.

### **IV. DIETARY REQUIREMENTS/ALLERGIES**

Kindly inform us as soon as possible if you have any specific dietary requirements (e.g., vegetarian, vegan, kosher, halal) or allergies (e.g., nuts, gluten, dairy).

#### **What you need to bring with you:**

1. A copy of the email you have received from us regarding your confirmation of place (with your name). Please note that you will not be allowed to attend the course without this information.

Please do not hesitate to contact us at [gupaediatricssociety@gmail.com](mailto:gupaediatricssociety@gmail.com) if you have any further queries in the interim.

We look forward to meeting you at the course.

With very best wishes,

***Glasgow University Paediatrics Society***