

# KEY SKILLS FOR UROLOGY TRAINEES

**19<sup>th</sup> November 2016 (Saturday)**  
**Academic Centre, Walsall Manor Hospital, Walsall**

## REPORTING INFORMATION

**KINDLY READ THE MAIL IN FULL SINCE IT CONTAINS IMPORTANT INFORMATION.**

Dear Candidate,

**Re: Key Skills for Urology Trainees – 19<sup>th</sup> November 2016 (Saturday)**

Thank you for choosing to attend this course. May we take this opportunity to kindly welcome you to the course and to Walsall Manor Hospital, Walsall.

This mail is to inform you of the directions to the venue, the reporting information, and the programme and format for the day.

### **I. General and Reporting Information**

Dates:

**19<sup>th</sup> November 2016 (Saturday)**

Registration: 0830 - 0845 hours

Start of Course: 0845 hours

End of Course 1: 1730 hours

Venue:

**Academic Centre, Walsall Manor Hospital, Walsall**

Moat Road, Walsall, WS2 9PS

#### **Where to Report:**

Please enter the hospital via the Main Entrance. On entering the main atrium/foyer, proceed straight ahead past the information desk and take one of the two lifts (situated next to the escalators) to the third floor, up to the MLCC. From here follow the signs to the registration point for the event.

## Address, Directions and Parking

Address:

Academic Centre  
Walsall Manor Hospital  
Moat Road  
Walsall  
WS2 9PS

Directions:

- For general directions to reach Walsall Manor Hospital, please click the following link: <https://www.walsallhealthcare.nhs.uk/walsall-manor-hospital.aspx>
- To view in Google maps: <https://goo.gl/maps/FFMVXvEwAwR2>
- The hospital is situated a short (10 min.) walk from Walsall Railway Station
- For those travelling by car, leave the M6 motorway at J10 (if travelling from the north/Wolverhampton direction) or J9 (if travelling from the south/Birmingham/M5 direction).

Free parking is kindly being provided by the Trust. On arrival please park in car park B, which is situated directly opposite the hospital building (see here: <https://goo.gl/Cggyzc> – you will need to take a ticket from the barrier). On exit, please use the intercom facility at the barrier and tell the operator you have been in attendance at the Doctors Academy course.

Sat Nav Postcode: WS2 9PS

**Start Time:** The course will start promptly at 0845 hrs on 19th November. Please be prompt as the course will start on time.

**Finish Time:** The course will finish at 1730 hrs. If you are planning to book a train, please book from approximately 1815 hrs onwards.

## II. Programme and Contents

The final programme will be very much in line with the one that has been placed online. This will be given to you on the day. Kindly follow this link to view the programme online:  
<http://doctorsacademy.org/Course/KeySkillsUrology/downloads/PGM16.pdf>

There is always the possibility of a lecture or demonstration over-running and thus some flexibility may be necessary within the programme. However, due to the wide range of topics that will be covered during the course, we will adhere to a strict time-schedule. We will endeavour to observe the session times (i.e., morning and afternoon) and hence all breaks, and start and finish times will be followed as per the programme.

## III. Dress Code

As you wish; informal, comfortable and that suits the weather.

## IV. Breaks for Refreshments and Lunch

There will be 20-minute refreshment break in the morning and afternoon sessions, and a 50-60-minute lunch break. During the refreshment break, you will be provided with tea, coffee and biscuits. Both vegetarian and non-vegetarian food will be available.

**What you need to bring with you:**

1. A copy of the email you have received from us regarding your confirmation of place (with your name). Please note that you will not be allowed to attend the course without this information.
2. Your hospital/employer identification badge.

Please do not hesitate to contact us at [info@doctorsacademy.org.uk](mailto:info@doctorsacademy.org.uk) if you have any further queries in the interim. Alternatively, you can contact us at 02920 616 765.

We look forward to meeting you at the course.

With very best wishes,

Course Faculty  
Key Skills for Urology Trainees Course  
Doctors Academy