









Annual NSAMR National Research Conference

26th January 2019 Worsley Building, University of Leeds, Leeds

REPORTING INFORMATION

KINDLY READ THE MAIL IN FULL SINCE IT CONTAINS IMPORTANT INFORMATION.

Dear Candidate.

Re: Annual NSAMR National Research Conference - 26th January 2019

Thank you for choosing to attend this conference. May we take this opportunity to kindly welcome you to the course.

This mail is to inform you of the directions to the venue, the programme and the format for the day.

I. GENERAL AND REPORTING INFORMATION

Date: 26th January 2019 (Saturday)

Registration: This will take place on Level 7 of the Worsley Building, Clarendon Way, Leeds University, LS2 9JT. This is an

18 minute walk from Leeds train station.

Start of Conference: 9:00 am

End of Course: 16:45 pm

Venue: Address: Level 7 Worsley Building Clarendon Way Leeds University LS2 9JT

Where to Report:

Please report to Level 7, Worsley Building, Clarendon Way, Leeds University, LS2 9JT.

II. PROGRAMME AND CONTENTS

The final programme will be very much in line with the one that has been placed online. This will be given to you on the day. Kindly follow this link to view the programme online:

https://doctorsacademy.org/coursenw/ANRC/pdf/Programe.pdf

There is always the possibility of a lecture or demonstration over-running and thus some flexibility may be necessary within the programme. However, due to the wide range of topics that will be covered during the course, we will adhere to a strict time-schedule. We will endeavour to observe the session times (i.e., morning and afternoon) and hence all breaks, and start and finish times will be followed as per the programme.

Workshops:

There are a total of 7 workshops: 3 in the morning and 4 in the afternoon. If your first preference of workshop is full, you will be allocated your second choice. Although we are not expecting for anyone to miss out on their 2nd choice, you may be asked to indicate a 3rd choice on the day as some workshops will be busier than others. You should be aware of which 2 you are attending.

Volunteers:

There will be a team of volunteers to help you on the day. Look out for those wearing light-blue, Leeds School of Medicine T-shirts and a sticker marked VOLUNTEER.

IV. DRESS CODE

The dress code for this event is professional/semi-formal. Kindly refrain from wearing shorts of any kind, hoodies and flip-flops.

V. BREAKS FOR REFRESHMENTS AND LUNCH

There will be a 45 minute lunch break. During the refreshment break, you will be provided with tea, coffee and biscuits. Vegetarian, non-vegetarian and halal food will be available.

VI. DIETARY REQUIREMENTS/ALLERGIES

Kindly inform if us as soon as possible if you have any specific dietary requirements (e.g., vegetarian, vegan, kosher, halal) or allergies (e.g., nuts, gluten, dairy).

What you need to bring with you:

You will need a copy of your email confirmation of attendance. Please also bring a notepad and pen as there will be lots of useful information to note.

Please do not hesitate to contact us at info@doctorsacademy.org.uk if you have any further queries in the interim.

We look forward to meeting you at the course.

With very best wishes,

Conference Organising Committee Doctors Academy