



# GASOC GLOBAL MEDTECH CONFERENCE

14<sup>th</sup> September 2019 (Saturday)
The Carriageworks Theatre, The Electric Press, 3 Millennium Square, Leeds

# REPORTING INFORMATION

### KINDLY READ THE MAIL IN FULL SINCE IT CONTAINS IMPORTANT INFORMATION.

Dear Candidate,

Re: GASOC Global MedTech Conference – 14th September 2019

Thank you for registering to attend the GASOC annual conference.

This mail is to inform you of the directions to the venue, the programme and the format for the day.

### I. DIETARY REQUIREMENTS/ALLERGIES

Please email eventsgasoc@gmail.com with the subject, "Dietary Requirements" as soon as possible with your specific dietary requirements (e.g. vegetarian, vegan, kosher, halal) or allergies (e.g. nuts, gluten, dairy).

### **II. WHEN AND WHERE**

#### Date and timings:

14<sup>th</sup> September 2019 (Saturday) Registration: 09.30 – 10.00 Start of Conference: 10.00 End of Course: 17.30

## Venue:

Carriageworks Theatre The Electric Press 3 Millennium Square Leeds LS2 3AD

Please visit our conference website for more information on getting to the venue: https://www.gasocuk.co.uk/getting-here

### **III. PROGRAMME AND CONTENTS**

The final programme will be very much in line with the one that has been placed online, which can be viewed here:

https://doctorsacademy.org/coursenw/GASOCC/pdf/Programe.pdf

There is always the possibility of a lecture or demonstration over-running and thus some flexibility may be necessary within the programme. However, due to the wide range of topics that will be covered during the course, we will adhere to a strict time-schedule. We will endeavour to observe the session times (i.e. morning and afternoon) and hence all breaks, and start and finish times will be followed as per the programme.

The conference programme will also be uploaded on the event app which we will be provided to you by the organising team.

### **IV. EVENT APP**

This will be used to improve the conference experience for all. The app will enable delegates to connect with each other, to view the programme and speaker bios, and to participate in live polling to select questions for the panel discussion.

### V. DRESS CODE

The dress code for this event is professional/semi-formal. Kindly refrain from wearing shorts of any kind, hoodies and flip-flops.

#### VI. BREAKS FOR REFRESHMENTS AND LUNCH

There will be a one hour break for lunch.

On the day, **please bring a copy of the confirmation email you have received** from us (with your name). Please note that you will not be allowed to attend the conference without the confirmation.

Please do not hesitate to contact us at info@doctorsacademy.org.uk if you have any further queries in the interim.

We look forward to meeting you on the 14th of September.

With very best wishes,

The GASOC Committee