

Preparatory Course for Medical School Interviews

(Includes Mock MMI and Panel Interviews)

2nd November 2019
School of Biosciences, Cardiff University

REPORTING INFORMATION

**THIS MAIL CONTAINS IMPORTANT INFORMATION. PLEASE TAKE A FEW MINUTES TO READ
IT IN ITS ENTIRETY.**

Dear Candidate,

Thank you for choosing to attend this course. May we take this opportunity to welcome you to the course and to Cardiff.

This mail is to inform you of the directions to the venue, the reporting procedures, and the format for the day.

I. GENERAL AND REPORTING

Date:

2nd November 2019 (Saturday)

Registration:

Registration will take place at 0845 hours. Kindly arrive at 0845 hours and wait in the foyer of the building. A member of the team will show you to the appropriate room.

Start of Course:

You will be ushered to the lecture theatre at **0855 hours** for a 0900 hours start. Unless you have informed us in advance, arrival after the start of the course would not be deemed appropriate or professional.

End of Course:

The course will finish at 1700 hours, with a further 15 minutes for you to interact with the tutors or ask any questions you might have. If appropriate, your parents/guardians can collect you between **1700-1715 hours** from the foyer of the building. Kindly note that, since it is a Saturday, there is no waiting area within the University premises during the day.

Venue:

School of Biosciences, Sir Martin Evans Building, Cardiff University

Where to Report:

When you arrive at the Biomedical Building, also called the Sir Martin Evans Building (where the security centre is based), please follow directions to enter the School of Biosciences. Once you enter the building, please report to the foyer. A member of the team will show you to the appropriate room.

II. ADDRESS, DIRECTIONS AND PARKING**Address:**

Cardiff School of Biosciences
Sir Martin Evans Building
Park Place
Cardiff University
CF10 3AX
Wales
United Kingdom

Directions:

- For general directions to reach Cardiff University, please click on the link below:

<https://www.cardiff.ac.uk/visit/directions>

- To reach the course venue, please click on this link and look for directions to the 'Sir Martin Evans Building': <https://www.cardiff.ac.uk/visit/accessibility/cathays-park-campus/sir-martin-evans-building>

- To view the venue on a Google map, please follow this link:

https://maps.google.co.uk/maps?q=sir+martin+evans+building+-google+map&ie=UTF-8&ei=0vhuUbnGE8TI4ATR9YHQDw&ved=0CA5Q_AUoAg

More visual directions to the venue can be found by following this link:

http://doctorsacademy.org/Course/DOHNS/image_slider_latest/directiontovenue.html

III. COURSE FORMAT AND CONTENTS

There is always the possibility of a session over-running, and some flexibility in the programme may be required. However, due to the wide range of topics that will be covered during the course, we will adhere to a strict time-schedule. Thus, we will endeavour to comply with the session times (i.e. morning and afternoon), and all refreshment breaks, start times and finish times will be followed as per the programme.

Kindly follow this link to view the programme for the day:

<https://doctorsacademy.org/coursenw/PCMS/PGM.pdf>

IV. DRESS CODE

The dress code for this course is professional/semi-formal/smart-casual. Kindly refrain from wearing shorts of any kind, hoodies, and flip-flops.

V. BREAKS FOR REFRESHMENTS AND LUNCH

There will be a refreshment break in the morning and afternoon, and a 35-minute lunch break. During the refreshment breaks, you will be provided with coffee/tea and biscuits/cakes. A sandwich lunch, along with soft drinks, fruit and desserts, will also be provided. Both vegetarian and non-vegetarian options will be available. Water will be available from the water fountain at all times.

Please call +44 (0) 29 2061 6765 or +44 (0) 75 3426 0131 if you need any help on the day of the course with regards to directions to the venue.

We look forward to meeting you at the course. Please do not hesitate to contact us at courses@doctorsacademy.org.uk if you have any queries in the interim.

With very best wishes,

Course Faculty
Medical School Interview Preparation Courses
Doctors Academy
www.doctorsacademy.org