



# The National Undergraduate Conference of Emergency Medicine

**24<sup>th</sup> November 2018**  
**Kelvinhall and Wolfson Medical School Glasgow**

## **REPORTING INFORMATION**

**KINDLY READ THE MAIL IN FULL SINCE IT CONTAINS IMPORTANT INFORMATION.**

Dear Candidate,

**Re: National Undergraduate Emergency Medicine Conference – 24<sup>th</sup> November 2018**

Thank you for choosing to attend this conference. May we take this opportunity to kindly welcome you to the course.

This mail is to inform you of the directions to the venue, the programme and the format for the day.

### **I. GENERAL AND REPORTING INFORMATION**

**Date:** 24<sup>th</sup> November 2018 (Saturday)

**Registration:** 0845

**Start of Conference:** 0900

**End of Course:** 1630

**Venue:**

Morning: Kelvinhall, 1445 Argyle Street, Glasgow, G3 8AW

Afternoon: Wolfson Medical School Building, University Avenue, Glasgow, G12 8QQ

**Where to Report:**

Please report to Kelvinhall (at the back past the sports halls)

### **II. PROGRAMME AND CONTENTS**

The final programme will be very much in line with the one that has been placed online. This will be given to you on the day. Kindly follow this link to view the programme online:

There is always the possibility of a lecture or demonstration over-running and thus some flexibility may be necessary within the programme. However, due to the wide range of topics that will be covered during the course, we will adhere to a strict time-schedule. We will endeavour to observe the session times (i.e., morning and afternoon) and hence all breaks, and start and finish times will be followed as per the programme.

### **IV. DRESS CODE**

The dress code for this event is professional/semi-casual. Kindly refrain from wearing shorts of any kind, hoodies and flip-flops.

## **V. BREAKS FOR REFRESHMENTS AND LUNCH**

There will be a 1hr lunch break. During the refreshment break, you will be provided with tea, coffee and biscuits. Vegetarian, non-vegetarian and halal food will be available.

## **VI. DIETARY REQUIREMENTS/ALLERGIES**

Kindly inform if us as soon as possible if you have any specific dietary requirements (e.g., vegetarian, vegan, kosher, halal) or allergies (e.g., nuts, gluten, dairy).

### **What you need to bring with you:**

1. A copy of the email you have received from us regarding your confirmation of place (with your name). Please note that you will not be allowed to attend the course without this information.

Please do not hesitate to contact us at [info@doctorsacademy.org.uk](mailto:info@doctorsacademy.org.uk) if you have any further queries in the interim..

We look forward to meeting you at the course.

With very best wishes,

Conference Organising Committee  
Doctors Academy