

# Doctors Academy Speciality Trainee 3 (Plastic Surgery) Interview Preparation Course - Part 2

21<sup>st</sup> March 2020

Postgraduate Education Centre, Manchester Royal Infirmary, Manchester

## REPORTING INFORMATION

**KINDLY READ THE MAIL IN FULL SINCE IT CONTAINS IMPORTANT INFORMATION.**

**PLEASE BRING YOUR UP-TO-DATE PORTFOLIO TO THE COURSE.**

Dear Colleague,

**Re: Doctors Academy Speciality Trainee 3 (Plastic Surgery) Interview Preparation Course – Part 2; 21<sup>st</sup> March 2020 (Saturday)**

Thank you for choosing to attend this course. May we take this opportunity to kindly welcome you to the course and to Manchester Royal Infirmary, Manchester.

This mail is to inform you of the directions to the venue, the timings for the day, and the format of the course.

### **I. GENERAL AND REPORTING INFORMATION**

**Date:**

21<sup>st</sup> March 2020 (Saturday)

Registration: 0820 hours

Start of Course: 0830 hours

End of Course: 1715 hours

### **II. ADDRESS, DIRECTIONS AND PARKING**

**Address:**

Postgraduate Education Centre  
Manchester Royal Infirmary  
Oxford Road  
Manchester  
M13 9WL

**Please note that the course will take place in the Postgraduate Education Centre (and not the Undergraduate Education Centre).**

**Directions:**

- For general directions to reach Manchester Royal Infirmary, please follow this link: <https://mft.nhs.uk/mri/patients-visitors/visitors/getting-here/>
- There is a direct bus service (number 147) that runs every 10 minutes from Manchester Piccadilly Railway Station. This bus service alights outside "Library".
- Buses from Manchester City Centre are very regular. Please use bus numbers 15, 42, 43, 142 or 143 and alight at Manchester Royal Infirmary on Oxford Road.

**Parking:**

- Event attendees must park in the multi-storey car park on Hathersage Road. This car park is called Hathersage Road Multi-Storey.
- Please walk from the car park along Hathersage Road towards Oxford Road. Before reaching Oxford Road, turn right into the hospital grounds. You will be able to see the Children's Hospital to your right.
- Walk down the roadway to the Postgraduate Education Centre. The receptionist will direct you to the appropriate room.
- At the end of the event, kindly take your car parking ticket to the Security Lodge in the car park and present your hospital ID badge. The security staff will reduce your car parking charge to £5 for the full day.
- Please note that, if you park in the multi-storey car park on Grafton Street, you will be liable for the full £15 charge for parking. There are no reduced rates for the Grafton Street Multi-Storey.

**Where to Report:**

Kindly report to the Postgraduate Education Centre. The receptionist will direct you to the appropriate room.

**III. PROGRAMME AND CONTENTS**

Kindly follow this link to view the programme:

<https://doctorsacademy.org/coursenw/st3plastic/PGM20.pdf>

There is always the possibility of a lecture over-running and thus some flexibility may be necessary within the programme. However, due to the range of topics that will be covered during the course, we will adhere to a strict time-schedule. We will endeavour to observe the session times as per the programme.

**IV. DRESS CODE**

The dress code for this event is professional/semi-formal. Kindly refrain from wearing shorts of any kind, hoodies and flip-flops.

**V. BREAKS**

There will be a 20-minute refreshment break in the morning and afternoon sessions, and a 40-minute lunch break. During the refreshment break, you will be provided with tea, coffee and biscuits. A sandwich lunch will also be provided. Vegetarian and non-vegetarian options will be available.

**Special Dietary Requirements**

*The food provided for delegates attending this course will be sourced externally. Therefore, we are unfortunately unable to guarantee that special food requests can be catered to. During the course, a selection of vegetarian and non-vegetarian options will be available. However, the provision of specific food requests might be limited. If you wish to discuss this with a member of our team before you attend the course, please do not hesitate to contact us at [courses@doctorsacademy.org.uk](mailto:courses@doctorsacademy.org.uk). Alternatively, you can call us on +44 (0) 2920 616765.*

**What you need to bring with you:**

1. **Your up-to-date portfolio and all relevant documents pertaining to the interview (photocopies will suffice).**
2. A copy of the email you have received from us regarding your confirmation of place (with your name). Please note that you will not be allowed to attend the course without this information.
3. Your hospital/employer identification badge.

Please do not hesitate to contact us at [info@doctorsacademy.org.uk](mailto:info@doctorsacademy.org.uk) if you have any further queries in the interim. Alternatively, you can contact us at +44 (0) 75 3426 0131 or +44 (0) 29 2061 6765.

If you have any difficulties or are lost for directions on the day of the course, please do not hesitate to call us on **+44 (0) 75 3426 0131**.

We look forward to meeting you at the course.

With very best wishes,

Course Faculty  
ST3 Interview Courses  
Doctors Academy